



alternative  
dispute  
resolution  
board



# OFFICIAL INSTRUCTIONS FOR VIRTUAL CONDUCTION OF PRELIMINARY ROUNDS

 [adrboardnlsiu.com](http://adrboardnlsiu.com)

 [adrboard\\_nlsiu](https://www.instagram.com/adrboard_nlsiu)

 [nmc@nls.ac.in](mailto:nmc@nls.ac.in)



1. The preliminary rounds of the XI NLS NMC 2025 will be conducted on the video-conferencing platform, Zoom.
2. For the preliminary rounds, every team is required to have the necessary electronic equipment along with a stable internet connection. Any issues concerning the device failure, connectivity issues etc. shall be the responsibility of the team itself.
3. Teams should monitor the Google sheet for continual updates regarding the competition schedule.
4. Teams must join the Zoom meeting link at least 15 minutes before their scheduled round. Upon joining, the teams will be placed in the waiting room for the time being until their round begins.
5. Once admitted in the meeting room, team members should always keep their video on and microphone muted, unless required to speak.
6. All teams need to rename themselves according to the following naming convention:

For Negotiation and Mediation CA - [Team Code]\_[Side]\_“Client”/“Counsel”

For Mediation Mediator - [Team Code]\_Mediator\_“Your Name”

For Client Counselling - [Team Code]\_Counsel\_“Your Name”

*For example:*

- *N5\_TechnoBolly\_Client*
- *CA22\_Phoenix Builders\_Counsel*
- *M11\_Mediator\_Siddhant*
- *CC8\_Counsel\_Shalvi*

7. Except for the participants, no one is allowed to join the Zoom meeting.

8. Participants will be allowed to time themselves.

9. After 40 minutes of the negotiation/mediation rounds (30 minutes for client counselling), the participants will be asked to wait in the breakout room while the judges score. Subsequently, the participants will be required to move back from the breakout room to the main meeting room for feedback. The scoring and feedback would collectively span 10 minutes (5 minutes for client counselling).

10. Teams are allowed to use the screen-share feature on Zoom.

11. For the mediation rounds, when a caucus has been called - the team not participating in the caucus will be asked to wait in the breakout room. The other team and the mediator will continue the discussion in the main meeting room.

12. Each meeting room will have a room coordinator assigned. In case of any doubts, the teams are requested to contact the room coordinator. In the event of any of the participants in a round facing technical/audio/ video/network issues, such that they exit the meeting room or are unable to engage properly, a period of 5 minutes shall be provided for said participants to reconnect. The affected participant must immediately contact the room coordinator in case of any such issue and provide updates regarding the problem at their respective end.

13. The ADR Board reserves all rights to amend rules and take any other measures required for the orderly and fair conduct of the competition. The ADR Board's decisions shall be final and binding.